

Nisla

GOVT. OF ASSAM

JUDICIAL DEPARTMENT - JUDICIAL BRANCH

No. JDI.1/2013/48

Dated, Dispur, the 5th August, 2013.

From : Shri M.R. Borbhuiya
Deputy L.R. & Deputy Secretary to the Govt. of Assam,
Judicial Department.

To : The Accountant General (A & F), Assam,
Maidamgaon, Beltola, Guwahat.-25.

Sub : Approval for creation of essential teaching and non-teaching posts in
the National Law University and Judicial Academy

Sir,

I am directed to convey the approval of the Governor of Assam towards creation of 75(seventy five) Nos. of posts as detailed below, in the National Law University and Judicial Academy, Assam, in the usual scale of pay, subject to availability of fund under appropriate Head of Account in the current financial year 2013-2014, with further condition that the expenditure for these posts will be incurred from the University's own revenue and that no extra liability will be borne by the State Govt. in this regard.

A. Teaching Staff:

Sl. No.	Name of post	Number of post
1	Professor of Law	3(three)
2	Associate Professor of Law	6(six)
3	Associate Professor of Law	9(nine)
4	Assistant Professor of Economics	1(one)
5	Assistant Professor of English	1(one)
6	Assistant Professor of History	1(one)
7	Assistant Professor of Political Science	1(one)
8	Assistant Professor of Sociology	1(one)
	Total	23(twenty three)

B. Non-teaching Staff

Sl. No.	Name of post	Number of post
1	Vice Chancellor	1(one)
2	Registrar	1(one)
3	Finance Officer	1(one)
4	Controller of Examinations	1(one)
5	Deputy Registrar(Personnel and Administration)	1(one)
6	Deputy Registrar (Academic)	1(one)
7	Deputy Finance Officer	1(one)
8	Librarian	1(one)
9	Training cum Placement Officer	1(one)
10	Assistant Librarian	2 (two)
11	System Administrator	1(one)
12	University Engineer (Civil) (in the rank of Asstt. Executive Engineer)	1(one)
13	Administrative Officer	1(one)
14	Accountant	1(one)
15	Junior Engineer (Civil)	1(one)

Contd/-

16	Junior Engineer (Elect)	1 (one)
17	System Operator	2 (two)
18	Warden (Male & Female)	2 (two)
19	Senior Accounts Assistant	2 (two)
20	Senior Administrative Assistant	2 (two)
21	Stenographer (Grade III)	1 (one)
22	Jr. Administrative Assistant cum Computer Operator	9 (nine) ✓
23	Accounts Assistant	3 (three)
24	Library Assistant	2 (two)
25	Receptionist	1 (one)
26	Driver cum Office Attendant	3 (three)
27	Library Restorer	2 (two)
28	Para Medic (Pharmacist)	1 (one)
29	Care Taker cum Office Assistant	1 (one)
30	Cook cum Office Attendant	1 (one)
31	Grade IV	3 (three)
	Total	52 (fifty two)
	Grand total (23+52)	75 (seventy five)

This issues with concurrence of Finance (EC-III) Department, vide their U/O No. 805/2013, Dated 22-07-2013, and approval of the Personnel (A) Department vide their U/O No. AAP(A) 24/2013, Dated 27-05-2013.

Further, As per approval accorded by Finance (SIU) Department vide their U/O No. F.S.I. 325/13, Dated 29-06-2013, the above mentioned post may be filled up during the current financial year 2013-2014.

Yours Faithfully,

sd/-

Deputy Secretary L.R. & Deputy to the Govt. of Assam,
Judicial Department.

Dated, Dispur, the 5th August, 2013.

Memo No. JDJ.1/2013/48-A

Copy to :-

1. The Registrar, National Law University and Judicial Academy, Assam.
2. The Director of Accounts & Treasuries, Kar Bhawan, 5th Floor, Dispur, Guwahati.
3. The G.S.D., Finance (EC III) Deptt. Dispur, with reference to their U/O No. 805/2013, Dated 22-07-2013,
4. The Finance (SIU) Deptt. Dispur, with reference to their U/O No. U/O No. F.S.I. 325/13, Dated 29-06-2013.
5. The Deputy Secretary to the Govt. of Assam, with reference to their U/O No. AAP(A) 24/2013, Dated 27-05-2013.
6. The Treasury Officer Kamrup, Guwahati.

By order etc.,

sd/-
5/8/2013

Deputy L.R. & Deputy Secretary to the Govt. of Assam,
Judicial Department.

Dated, Dispur, the 5th August, 2013.

Memo No. JDJ.1/2013/48-B

Copy forwarded to Accountant General, Beltola, Maidamgaon, Guwahati-29

Financial Adviser, Judicial Department.